

Second Street Community and Parent Advisory Council (CPAC) General Member Meeting

Minutes from
Monday, April 17, 2023 @ 9:30am
Community Room & MS Teams

We acknowledge and thank the Coast Salish Nations of Musqueam, Tsleil-Waututh, and Squamish on whose traditional territories we gather, learn and live.

In Attendance:

Christy	Gayle	Anne	Lisa	Simerjit
Florence	Laura	Lindy	Jim	Fanus
On Teams:	Sandra	Margaret		

1. Welcome & Introductions (Anne)
 - 1.1. Do you like reading? What keeps you going or what stops you?
2. Review Agenda & Previous Meeting Minutes (Lindy)
 - 2.1. Simerjit motioned to approve last meeting minutes. Seconded by Lindy. All in favour. None opposed.
3. Update from our Community Coordinator (Gayle Beavil)
 - 3.1. Senior's Tea on May 5th on 1:00pm to 2:30pm.
 - Met with Simerjit, Margaret, and Florence for pre-planning.
 - Each class has 10 printed invitations. They can obtain more if needed.
 - 12 Classes will be entertaining during the event.
 - **ACTION**: We need volunteers for the day of the event.
 - 3.2. Summer School has started registration online.
 - 3.3. Summer camp with Eastside Opportunities: financial assistant is available. Please contact Gayle/
 - 3.4. Adult yoga class on Thursdays is full.
 - 3.5. After school program for Gr. 6&7. This program is developed by High School students in Cariboo in collaboration with Gayle and Kevin. It spans 4 Mondays in May for about 1.5 hours, and the students will be walking to Cariboo with Gayle and Kevin.
4. Update from our Principal (Christy Redmond)
 - 4.1. Student led conference on Monday and Wednesday. Early dismissal today at 1:50pm. We are fully back to in-person.
 - The school is ordering pizza from Me N' Ed's for teachers as they are staying for student-led conference.
 - 4.2. Monday is Pro-D on April 24th. A previous principal is coming back to share her expertise on inspiring student to writing.
5. Update from our Fundraising Coordinator (Anne for Stefanie)
 - 5.1. Pizza Night at Me N Ed's Burnaby location on April 20th. Please remember to mention Second Street School.
 - 5.2. Bottle Drive: \$367.16 is in the account as of today.

5.3. Popcorn Day was cancelled due to rodent issues. There is a crack in the Kernel bottle.

5.4. Sport's Day on May 19th.

- Organizing committee lead by Jim and Lindy.
 - 5.4..1. **ACTION**: Calling for volunteers to help with setup and help on the day of event.
- Gayle has not heard from Save on or Buy-low.
 - 5.4..1. **ACTION**: Jim & Lindy will follow up.
- Details such as: Sprit VS Ginger Ale; Party pack with smaller ketchup, mustard, and radish. Buy a few of the smaller ones, rather than 1 big pack.
 - 5.4..1. **ACTION** :To be discussed via email.
- Possible way to avoid a large crowd at the concession stand during lunch time.
 - 5.4..1. **ACTION** :To be discussed via email.

6. Update from our Treasurer (Simerjit)

6.1. Profit from Pancake breakfast: \$50.00

6.2. Profit from March Popcorn sales: around \$250.00

- April Popcorn day was cancelled due to rodent issues.

6.3. Propose to buy a new popcorn machine with double the capacity of the current one. The current machine is over 10 years old. New popcorn machine will allow us to fulfill orders prior to recess. We currently finished popping popcorn at around 11am when recess is usually between 10:00-10:15.

- Contributions: \$1000 from Eastside, \$500 Gayle, \$400 commitment (thanks to Laura) to purchase from Edmonds.
- Simerjit motioned the council to allocate \$1070 to purchase the new machine.
- Seconded by Lindy. All in favour. None opposed.

7. Update from our District Parent Advisory Council Representative / DAC (Laura)

7.1. DPAC: Cut backs on budget this year are mainly admin not educational.

7.2. Long-Range Facility Plan. Capacity: Cariboo is under; 2nd St and Edmonds are okay. Does not need new school or portable in the Cariboo area for now.

- Provincial dictates districts can only plan for facilities up to current need.

7.3. May 15th is DPAC's Annual AGM and Thank You to Parents. There will be Keynote speaker and snacks. The meeting is open to CPAC executives of each school, principals and head teachers.

8. Discussions & Questions

8.1. What is happening to Track? First meeting was right after spring break. There is only enough staff to coach and driving for a limited amount of students. It is only available to Gr. 6&7 this year. Hopefully, it will be available for Gr. 4 & 5 next year.

8.2. There was "Word". Student submit their own writing. It is a good revenue for the students to see peer's work.

- **ACTION**: Gayle/Christy to see if it is accepting entries.

8.3. Will we host Bike Fair again? Shelley was the lead of coordinating committee.

- RCMP / cycling police has a presentation with demonstration.
- Bike Mechanics.
- Decorating stations for bike and helmet.
- Obstacles course for everyone. Shelley still has the equipment.
- Concession. Raffle with backpack.
- Mini vendor tables.
- It involves a lot of work and will take time to organize. Most importantly, is anyone willing to spearhead the event? June would make sense as it is Bike Month.

8.4. Next meeting is AGM. It will be in person and on MS Teams.

- Please contact Gayle or Anne if you would like to be part of the executive team.
- Please invite parents and neighbours to attend.

8.5. June General Membership meeting:

- Tea time on a Thursday (TBA)
- Get to know the new council members.

8.6. May 25th, 2:00 to 2:30pm, Welcome to Kindergarten. Meeting parents of Kindergarten students in the upcoming school year. It would be helpful to have a couple of executive members in the garden and the community room to help them understand the role of CPAC. Formal introduction will happen at the Gym.

- **ACTION:** Please let Gayle know in advance if you would like to attend.

Upcoming General Membership Meeting Dates (in person and on Zoom)

Evening (6:30 pm): **May 8**

Community & Parent Advisory Council Executive (2022/2023)

Chair: Anne

Past Chair: Lisa

Vice Chair: Lindy

Treasurer: Simerjit

Secretary: Shelley & Florence

District Parent Advisory Council (DPAC) Representative: Laura & Lisa

District Community Schools Advisory (DAC) Representatives: Stefanie & Malkit

Communications Coordinator: Eva

Fundraising Coordinators: Stefanie & Malkit

Social Conveners: Harmit & Nasira

Member at Large: Margaret



Reach us: secondstreetschoolcouncil@gmail.com

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Learn more: <https://secondstreet.burnabyschools.ca/community-council/>

