

Second Street Community and Parent Advisory Council (CPAC) General Member Meeting

We acknowledge and thank the Coast Salish Nations of Musqueam, Tsleil-Waututh, and Squamish on whose traditional territories we teach, learn and live.

Minutes from: **Monday October 16, 2023 @6:30pm**

In Attendance:

Balwinder	Florence	Shelley	Simerjit	Rashpal	Larry (school trustee)
Stefanie	Malkit	Anne	Jim	Lindy	Gayle (community coordinator)
Matt	Jenny	Etsuko	Iku	Charisse	Gala (head teacher)
Emma	Peggy	Jahan Ara	Najibulder		
Online	Salome	May	Sandra	Carolina	Margaret

Thank you for our Cariboo volunteers who provided childcare for our meetings.

1. Welcome, Introduction and Review Agenda (Anne)
Motion to Approve agenda: Rashpal, seconded by Stefanie, motion passed
2. Connecting Activity
Gayle prepared an activity related to what students and staff have been exploring together - based on learning from the Association of Supervision and Curriculum Development (a great website to explore!). The 5 tenets to flourish as people and communities are: *healthy, safe, supported, engaged, challenged*.
3. Community Coordinator Update (Gayle)
 - Adult classes starting: Yoga on Thursday morning (full) and Zumba on Thursday evening (space available)
 - After school programs have started up.
 - Cariboo High School programs: Math Buddies (for intermediate) and Mentorship (for grade 6 & 7's)
 - Halloween Fireworks are on October 31 @ 8:15. More volunteers welcome for both serving hot chocolate and doing security **ACTION:** please contact Gayle if interested in helping on October 31.
 - Food Hub continuing: 95 families receiving additional food support
4. Principal Update (Gala, in Christy's absence)
 - Individualized Education Plan (IEP) meetings began last week and are continuing this week.
 - Emergency Drill practice this week and next week: fire drill, earthquake, lockdown, hold & secure
 - Upcoming Events:
 - Terry Fox Fundraising Wrap up pie-in-face & Halloween Assembly Oct 30
 - Remembrance Day Assembly November 10
5. Update from Chair (Anne)
 - Council "Job Jar" Online: a place to go for finding volunteer opportunities: <https://secondstreet.burnabyschools.ca/how-to-help-out/>
 - Follow us on Facebook: Second Street Community School - Community Council
6. Update on Fundraising (Stefanie)
 - Spirit Wear: over 300 orders of shirts and hoodies!
 - **ACTION:** volunteers will be needed for sorting and delivery of items. See [Job Jar](#).
 - Purdy's Chocolate Bar Fundraiser beginning now. If families would rather donate instead of selling chocolates, funds can be donated through Cash Online.
 - Purdy's Seasonal Chocolate: all done online; beginning in November

- Last Popcorn Day raised \$320! The new machine was a great investment. Next Popcorn Day is November 17. See [Job Jar](#).
- Pizza Day this Thursday, Oct 19. Note that this fundraiser is run out of the Community Office with funds going towards a community fund administered by Gayle. If you want to volunteer to sort the order speak with Gayle.
- Bottle Drive: ongoing fundraiser. Use the phone number: 604-296-9029 when dropping off at an Express Return-It Depot: <https://www.return-it.ca/locations/>
- **ACTION:** look at the [Job Jar](#) for ways to get involved or volunteer for any of the above

7. Update from Treasurer (Simerjit)

- Gaming Grant has been received (based on number of students enrolled) = \$6820
- Anne summarized the budget process and shared initial asks from the school and community. Next step for the budget – CPAC executive will review the numbers and bring a recommended allocation of funds to the November General CPAC Meeting for discussion and approval.
- **ACTION:** Gala to price out outdoor equipment to see if \$65 is high enough
- **ACTION:** if you have any interest in being part of the discussion preparing the budget, [contact us](#).
- **ACTION:** Anne to update draft budget to include possibly asking community for both outdoor equipment and “mud kitchen” supplies (metal tools and bowls)

8. Update from District Parent Advisory Council Representatives

- Treasurer 101 workshop moved to November.

9. Review of previous Council Meeting minutes

- **Motion** to Approve meeting minutes: Simerjit; seconded by Stefanie; motion passed
- All actions from previous meeting were completed.

10. Discussion & Questions

Next meeting November 20 – starts at 9:30 but the room is open right after drop-off so feel free to come up to connect, grab a snack and get settled.

Upcoming General Membership Meeting Dates (in person and on Teams)

Daytime (9:30 am): ~~Sept 25~~, Nov 20, Jan 15, April 15

Evening (6:30 pm): ~~Oct 16~~, Dec 11, Feb 12, May 13 (AGM)

Community & Parent Advisory Council Executive (2022/2023)

Chair: Anne

Past Chair: Lisa

Vice Chair: **VACANT**

Treasurer: Simerjit

Secretary: Shelley & Florence

Communications Coordinator: Florence

Fundraising Coordinators: Stefanie & Malkit

Social Convener: Sushma

Member at Large: Margaret

District Parent Advisory Council (DPAC) Representative: Laura & Lisa

District Community Schools Advisory (DAC) Representatives: Stefanie & Malkit



Reach us: secondstreetschoolcouncil@gmail.com

Follow us on Facebook: Second Street Community School - Community Council

Learn more: <https://secondstreet.burnabyschools.ca/community-council/>