

Second Street Community and Parent Advisory Council (CPAC) General Member Meeting Minutes from

Monday, April 15, 2024 @ 9:30am
Community Room & Teams

We acknowledge and thank the Coast Salish Nations of Musqueam, Tsleil-Waututh, and Squamish on whose traditional territories we gather, learn and live.

In Attendance:

Anne	Florence	Christy	Jim	Gayle	Alice
Isabel	Margaret	Larry	Etsuko	Peggy	Charisse
Carolina	Sandra	Arezoo	Natasha	Chris	April
Mansoor	Susan	Lisa	Laura		
Online	Sandra	Stefanie			

1. Introductions & Review Agenda (Anne)
2. Discussion: Parent & School – Communication: what and how (All)
 - Presentation Notes: Peer-to-Peer Conflict: How We Support Our Children
 - Cannot comment on specific incidents due to confidentiality, privacy and respect.
 - Each child and incident is unique and this presentation is just a guideline.
 - Intervene: Peer Conflict (healthy, common), Mean Behavior (not targeted, impulsive), Bullying behaviour (power imbalance, repeated, intent to harm)
 - Investigation (communication with staff, students, District Staff & RCMP if needed): Problem solve, support & education, re-entry & reintegration plans, restorative justice RCMP civilian support, counselling, medication, connection with outside community supports, suspension.
 - Supports & Structures: social-emotional regulation & conflict resolution strategies and approaches, such as:
 - RULER (Recognize, understand, label, express, regulate)
 - MindUp/mindfulness
 - Zones of regulation
 - Class meetings/circle
 - Restorative justice: class support with RCMP/district civilian liaison (currently working with all Gr 7)
 - Conversations with teachers, EAs, administrators, & other staff
 - Mentoring.
 - Goals:
 - Respect for all children & families
 - Desire for resolution and support from students & families
 - To build positive relationships, to build on strengths.
 - To allow children to make mistakes and learn from them,
 - To learn improve upon and practice skills
 - To have open and honest communication between students, families, and school personnel to best support children.
 - Discussion Notes:
 - How does the school educate other students to not repeat the conflict?
 - Focus is on preventative education (self regulation) rather than reactive. Teachers support the expression of feelings, teach skills to problem solve, self regulate and manage peer-to-peer conflict.
 - Is it possible to inform the parents when a serious incident comes up?

- Communication about significant events is vetted by the appropriate levels of the school district including the communications department. Christy will bring this feedback into the next discussion she has about how best to communicate with parents.
 - At any point, please bring questions or concerns forward to your child's teacher or to Christy (Principal) so that they can be addressed.
 - Next Steps: How can we provide feedback like this in the future?
 - Contact the Principal (Christy.Redmond@burnabyschools.ca) and/or your child's classroom teacher(s) by email or phone. The school wants to support families and students and rely on input from parents to best provide support.
 - Christy.Redmond@burnabyschools.ca
3. Update from our Community Coordinator (Gayle Beavil)
- 52nd Annual Seniors's Tea will be held on **Friday, May 3rd**: Please extend the invite to the seniors in your community. For planning, please RSVP.
 - Volunteers needed - notice will be going home requesting support.
 - Coordination meeting **Thursday, May 18th at 2pm** for anyone who wants to be a part of the coordination / organizing of the tea. **ACTION:** Come to the meeting or reach out to Gayle.
 - Adult art class starts tomorrow; Yoga & Zumba on Thursday. (supported by BASES)
 - Each year Cariboo students create and teach Gr 6&7 in an after-school program. Kevin and Gayle train the high school students to run the program. Past programs: baking, band & sports.
 - Summer School is open for registration online. Nearest summer school to us is Armstrong.
 - Kid's Link will be sending out notice for Summer Fun kids camps soon. If your family needs financial support reach out to Gayle as she has some limited funds to subsidize.
4. Update from our Principal (Christy Redmond)
- Already looking ahead to next school year
 - Reached out to Gr 7 teachers for meeting time for graduation. Will be reaching out to grade 6 & 7 parents to help with the grad celebration event.
 - **ACTION:** Please fill out the short survey sent by email last week on Social-emotional support.
 - Student led conference: **April 24th start at 2pm**. Early dismissal at 1:50pm. Book a time slot to have your child showcase what they do on a typical day at school and highlight their work. When booking, ensure the teacher is properly selected.
5. Presentation: BASES: what they do/support (Isabel, Executive Director of BASES)
- BASES runs a thrift store at 7825 Edmonds Street. Find more information about them: <https://basesburnaby.ca/>

- They are celebrating 10 years of operation this year. They donate their profits to Burnaby and New West schools to level the playing field and fund opportunities for youth and adults in our community to be part of activities. At Second Street, their funds (~\$11,000) subsidize our adult programs (Zumba, Yoga, Art) and our After School Programs.
- Follow them on Facebook & Instagram: BASES Family Thrift Store
- Donate: We accept donations 10am – 4:30pm Monday – Sunday. Please drop off your donation at our receiving area, around back of the store. (no children clothes/toys; no furniture)
- Volunteers: everyone is welcome (seniors, high school students, newcomers). Fill out the form: <https://basesburnaby.ca/pages/volunteer>

*****Due to the extensive discussion and attendance, the following agenda items were touched but not covered, however the updates were important to be captured and are documented below*****

6. POST MEETING Update from our Fundraising Committee (Stefanie)

- Bottle Drive: \$176 raised on April 7.
- Popcorn Sales: April 12th popcorn day raised: \$272. As the weather gets warmer we will start our freezie sales. Next popcorn day is **May 10** – if you can help, see the [Job Jar](#) for details.
- Pizza NIGHT: Thursday, **April 25th** Me N Ed's Pizza night. Spread the word – take out, delivery or eat in @ Me N Ed's (7110 Hall Avenue, (604) 521-8881) just mention Second Street and we will get 20% of the sales.
- Sport Day: the concession at Sports Day (Friday, May 17) is a fundraiser for the school organized by CPAC. **ACTION:** We need a few people to help pull the event together as well as help on the day. If you can help, see the [Job Jar](#) for details.
- Pizza Days: there is an upcoming pizza day (April 18) and another held on Sports Day (May 17). If you can help, see the [Job Jar](#) for details.
- Purdy's Chocolates: we have a few remaining chocolate bars we are selling at cost. **ACTION:** If you want any dark bars (\$1.50 each), almond bars (\$3.00 each) or milk chocolate crisp bars (\$3.00 each) go to the Community Office.

7. POST MEETING Update from our Treasurer (Simerjit)

- Spending on target. Nothing to report. Contact us if you want more details about the numbers.
- Current ongoing fundraising totals to note:
 - Bottle Drives & Ongoing Collection = \$580.90
 - Popcorn Sales = \$2447

8. POST MEETING Update from our Chair (Anne)

- Thanks to Margaret for bringing in some baking as treats for the meeting today. Note that these are funded by a PAC operating grant, but the extra effort of home baking is a treat.
 - Teacher Appreciation: CPAC will be arranging lunch to be provided to the staff on June 7 as a way to say thank you. This is done annually. If you can help, see the [Job Jar](#) for details.
 - Outdoor Sports Gear Drive: some items were collected, others were purchased with funds from CPAC and a family has generously donated the remaining items needed.
 - BCCPAC AGM & Conference – May 3: we will have a few people from Second Street Community who will be in attendance. If you want to learn more about the event: <https://bccpac.bc.ca/>
 - Next Meeting: **May 13 @ 6:30 pm** will be our Annual General Meeting where we have our regular agenda as well as elect the executive for next year.
 - **ACTION:** If you need childcare, please contact Gayle in advance.
 - Please come and share your perspective and add to the parent/community voice
 - We will be holding elections for our executive positions and welcome nominations for the roles. Please talk to Anne or Gayle if you want to volunteer. Read more about the roles here: <https://secondstreet.burnabyschools.ca/second-street-community-council-purpose-and-roles/>
 - Every role is open for and many could be shared
9. POST MEETING Approve Previous meeting minutes & review outstanding actions (Anne)
- No outstanding actions
 - Emailed out for comments / input. Approved by Shelley, Seconded by Stefanie.
10. POST MEETING Update from our District Parent Advisory Council Representative (Laura/Lisa) – no report

Upcoming General Membership Meeting Dates (in person and on Teams)

Evening (6:30 pm): May 13 (AGM)

Community & Parent Advisory Council Executive (2022/2023)

Chair: Anne

Past Chair: Lisa

Vice Chair: Vacant

Treasurer: Simerjit

Secretary: Shelley & Florence

District Parent Advisory Council (DPAC) Representative: Laura & Lisa

District Community Schools Advisory (DAC) Representatives: Stefanie & Malkit

Communications Coordinator: Florence

Fundraising Coordinators: Stefanie & Malkit

Social Conveners: Sushma

Member at Large: Margaret



Reach us: secondstreetschoolcouncil@gmail.com

Follow us on Facebook: Second Street Community School - Community Council

Learn more: <https://secondstreet.burnabyschools.ca/community-council/>