

Second Street Community and Parent Advisory Council (CPAC) General Member Meeting Minutes from

Monday, May 13, 2024 @ 6:30pm
Community Room & Teams

We acknowledge and thank the Coast Salish Nations of Musqueam, Tsleil-Waututh, and Squamish on whose traditional territories we gather, learn and live.

In Attendance:

Anne	Gayle	Christy	Jim	Lindy	Balwinder
Shelley	Margaret	Stefanie	Etsuko	Peggy	Charisse
Carolina	Sushma	Meagan	Natasha	Elissa	Daria
Marites	Erika	Lisa	Laura		
Online	Sandra	Andrea			

1. Welcome, Introductions & Review Agenda (Anne)
 - **Motion:** Approve the meeting agenda. Proposed by Shelley, seconded by April. Motion passed
 - **Motion:** Approve the past meeting minutes. Proposed by Shelley, seconded by Stefanie. Motion passed
 - **Motion:** Approve the past AGM meeting minutes. Proposed by Shelley, seconded by Sushma. Motion passed

2. Update on Fundraising (Stefanie)
 - Freezie Sale Friday May 10 raised: ~\$410; next sale May 31
 - Me n Ed’s Pizza Night raised: \$500
 - Refundables (ongoing collection + bottle drives): currently \$534.79
 - Sports Day this Friday; come support the school
 - Invite anyone to join the fundraising committee – reach out to Stefanie (contact info in the [job jar](#)) any time

3. Update from Chair (Anne)
 - Staff appreciation lunch: upcoming June 7; Katrina Chen’s office will help support financially.
 - BCCPAC AGM & Symposium was May 3rd; attended by Florence, Lisa & Laura (note for next year budget: annual fees increased to \$100)
 - Gayle Beavil’s retirement gathering June 13, 2-3.30pm. Open House, drop by to say your goodbyes and enjoy refreshments. **ACTION:** spread the word
 - No official CPAC meeting in June; join us on Wednesday, June 12, 9-10:30am for an end of year gathering/tea time.
 - Next General Membership meeting is in September 2024
 - Last executive meeting on Monday, June 3rd, 9-10:30am

4. Update from Treasurer (Anne for Simerjit)
 - Fall Welcome Back BBQ: every indicator that this event will go ahead again next year
 - Received Neighbourhood Small Grant: \$440 and confirmed East Side funding: \$400. Last year, total cost was approximately \$1100.
 - **Motion:** CPAC to allocate \$300 from the 2024/2025 budget to fund the 2024 Fall Welcome Back BBQ. Proposed by Sushma, seconded by Anne. Motion passed.

- Halloween Fireworks: No request for funds / plan for event has begun, but to be prepared, we want to allocate funds.
 - Carry over \$373.50 from 2023 donations, East Side support \$1000. Event spend in 2023 = \$2000
 - **Motion:** CPAC to allocate \$700 from 2024/2025 to fund the 2024 Halloween Fireworks. Proposed by Stefanie, seconded by Sushma. Motion passed.

5. Council Executive Elections (Gayle)

Mandatory Elected Roles:

- Chair – Anne & Cherisse.
- Vice Chair – April & Natasha
- Treasurer – Sushma (bookkeeping role); Erica (on-site and bank deposits role)
- Secretary – Florence (supported by Shelley)
- ***All roles approved by acclimation**

Optional Non-Elected Roles:

- Communications Coordinator – Carolina
- Fundraising Chair – Stefanie (supported by Sushma, Malkit, Margaret)
- Social Convener – Sushma & Carolina
- District Parent Advisory Council (DPAC) Representatives (2) – Anne & VACANT
- District Community School Advisory (DAC) Representatives (2-3) – Malkit & Meagan
- Past Chair (not-elected) - Lisa
- Member at Large – Margaret

6. Update from our Community Coordinator (Gayle Beavil)

- Seniors Tea – approx. 60-70 people attendees; Big thank you to all who supported this event!
- Basis Thrifts Store – Sharing event for all schools who receive financial support; Basis donated \$9000 to the 2nd street community of schools (Armstrong & Cariboo) this year.
- Adult Art Class – show on May 28th. All invited;
- Mentorship – 60 elementary students & 60 high school students matched together
- High school student led afterschool classes – approx. 100 students
- Afterschool programs – 250 spaces available this year
- Summer school - \$150/week; subsidies available (speak with Gayle for information).

7. Update from our Principal (Christy Redmond)

- Class Placement - going up 1 division next year; placement discussions begin in June
- Grade 7 Camp – camp Elefanstone; June 5&6
- Student initiated school wide movie – June 6 **ACTION:** we'll be popping popcorn for the school from 10 – 12, check out the details at the [job jar](#)
- Grade 7 Leaving Ceremony – Late June; date to be confirmed; thank you gr 6 & 7 parents who volunteered to assist; next organizational meeting in May 23rd at 3pm in the Community Room.
- School Musical – June 17-19
- Welcome to Kindergarten / School – May 23rd (currently 37 kindergarteners registered) – CPAC will be in the garden with an activity. **ACTION:** Come join us as we welcome

new parents.

- Outdoor Classroom - Big Thank you for CPAC Support; phase 2 in the works
- Mr Bryan Tesan will be our new Principal for the 2024/2025; joining us from Stride Community School.

8. Discussions & Questions

- Giant thanks to Laura Ward – this is the first time she won't be a part of the executive for years. Her input and involvement over the years has been noteworthy.
- Also stepping away from CPAC executive is Simerjit Rai (currently our Treasurer) – her attention to detail and enthusiasm has been a great contribution over the years.
- Thanks to Christy for her short but impactful stay at Second Street. Best of luck as she moves on.
- Mrs. Hyde would like help in the library. **ACTION:** if you have time and interest, reach out to Mrs. Hyde to see how you can help.

Reach us: secondstreetschoolcouncil@gmail.com



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School - Community Council

Learn more:

<https://secondstreet.burnabyschools.ca/community-council/>

Find out how you can help:

[Second Street Community School Job Jar](https://docs.google.com/document/d/1iUWOuxxBr5sK7LFDmpWI6fm2g_NACA6C4FktJtWbzDE/edit?usp=drive_link)

https://docs.google.com/document/d/1iUWOuxxBr5sK7LFDmpWI6fm2g_NACA6C4FktJtWbzDE/edit?usp=drive_link