

Second Street Community and Parent Advisory Council (CPAC) General Member Meeting

School Year 2025-2026

September 15, 2025

We acknowledge and thank the Coast Salish Nations of Musqueam, Tsleil-Waututh, and Squamish on whose traditional territories we gather, learn and live.

In-Person: Community Room

Zoom Meeting:

<https://ca01web.zoom.us/j/5852237462?pwd=TDVA8KsJI32Za03xrOJbPbtXQzINMx.1&omn=67541674645>

In Attendance:

Charisse	Florence	Punam	Kyla	Margaret	Lisa Y.
Jenny	Etsuko	Natasha	Peggy	Dave	Sandra
Bryan	Patricia	Lisa D.	Sahar	Elissa	Diyalla
Online	Harminder	Eva	Heather	Harmit	

1. Welcome & Introductions (Charisse)

- Land acknowledgement
 - In the spirit of National Day for Truth and Reconciliation on Tuesday, Sep 30, I'd like to kick off the meeting by quoting Chief Dr. Robert Joseph who said, *"Our future, and the well-being of all our children rests with the kind of relationships we build today."*
 - Explore how you can participate starting here with this guide (<https://bccrns.ca/truthandreconciliation>) produced by the BC Association of Community Response Networks.
 - The National Centre for Truth and Reconciliation (<https://nctr.ca/>) is also a comprehensive resource for learning more.
 - Natasha welcomes questions regarding local communities.
- Brief introductions around the room

2. Review Agenda (Charisse)

- Connecting activity: What are one of your best memories volunteering at second street? OR, If you're new, what are you hoping to see happening at second street?

3. Review previous Meeting minutes (Jenny)

4. Update from our Co-Chairs (Charisse / Florence)

- Useful updates can be found on the school website, follow us on Socials for the most current information. We also have a WhatsApp group.
- Budget
 - October Celebration
 - MOTION: To allow for the re-allocation of the Halloween Fireworks fund for use towards a broader Halloween Community Event that will take place instead of the fireworks.
 - MOTION PASSED: Charisse proposed motion, Florence seconded, all in favour, none opposed
- Communications Coordinator position is vacant. Would be helpful if the person had both Facebook and Instagram.
- Appreciation Touch-point for teachers: Harmit will buy supplies, need someone to assemble and distribute. Please contact Charisse if you are interested.

5. Update from our Fundraising Committee (Charisse)

- See our Fundraising Calendar.
- See Fall Fundraising Flyer – walk through.
- Successful Freezie Day – almost \$400 raised.
- Welcome BBQ – need volunteers in general. CPAC specific fundraising include the Bottle Drive, Spirit Wear Sales and Freezie Sales.
- We received feedback from the community and decided not to host apple sales this year. Waiting on confirmation form the Fresh to You (produce bundle) Program for inclusion into this year's fundraising cycle.
- Popcorn Days – prepaying for the year option. Cash still option as well.
- Looking for passive ways to fundraise.
- Looking for help with grant research and writing.

6. Update from our Treasurer (Elissa)

- Transaction Summary

- Highlights from the 2024/2025 Year
- See the Impact Report

Total Fund Raised (fundraising)	\$8,600
Total Fund Leveraged (grants, Sponsorships, etc.)	\$20,575
#1 Fundraising mechanism: Concession & Popcorn/Freezie Sales	\$4,500
Total Funds Allocated	\$16,410
Classrooms, Library & Music	\$4,000
Field Trips & experiential learning	\$7,750
School-wide learning: swimming, sexual health and Hip-Hop	\$8,125

7. Update from our District Parent Advisory Council Representative (Vacant)

- Meeting Schedule (7-9pm at Burnaby Central Secondary School)
 - Sept 15 - 1st General Meeting (Agenda attached)
 - Oct 6 - Mini Conference (Entire PAC Exec is invited to attend)
 - Oct 20 - General Meeting

8. Update from our Principal (Bryan)

October Celebration

- Waiting to hear back regarding insurance for Halloween fireworks
- Due to injury at Gilmore last year and for safety reasons, if fireworks are not to be continued, hoping funds will be put into 2 possible events instead:
 - Pumpkin Patch at school in field: Oct. 28 during day, for entire school
 - Halloween movie night: Oct. 29 evening around 4 to 6pm, tables and activities, pumpkin display, can wear costumes

Language Connectors: 9 people signed up

Posters with school mascot using positive language

- Provides united school language to help students

9. Update from our Community Coordinator (Patricia)

- CommuniTea is this Thursday, September 18, from 1 to 2:30pm
- Knitting Club starts on October 6, 40 students have signed up
 - trying to decide whether to move from once a week to twice a week
 - preregistration help students to progress in the learning as opposed to teaching many new students every week during drop-ins
- Coats
 - Families can reach out if they need coats this year
- Free school supplies: can connect with Patricia if have need
- New clothing donated by Simply Wholesale (store closing), connect with community office before selecting item(s)
- Fabric donated: Sewing club? We have 3 sewing machines.
- Summer food bank was successful and there is a possibility that it can be extended
- New settlement worker (translation and connection) will start tomorrow, Sept 16, and will be sharing office with Dave or be in community office

10. Discussion & Questions

Hot Lunch

Peggy mentioned her child not getting enough food in his first serving during lunch time and not having enough time to go back for seconds. Can they give more food to kids the first time, if they want more?

- Bryan will discuss with Ms. A.

Bear Sighting

Peggy mentioned about bear sightings. Bryan will look into awareness education and plan on what to do and how to mitigate risks for possible future bear sightings.

Halloween Costume Exchange

Punam mentioned possibility of a Halloween costume exchange for school to save money and exchange costumes that have probably been worn for one Halloween.

Halloween or October Fireworks

Jenny asked whether it was possible (pending insurance) to keep fireworks but to move it to a different day that is not Halloween, to avoid the crowds of kids setting off fireworks hopefully?

- Pending decision from School District. Potentially for next year, since there is not enough time for this year.

General Membership Meeting Dates (in person and on Zoom)

Daytime (9:00 am):	Sept 15	Nov 3	Jan 12	Apr 20	Jun 15
Evening (6:00 pm):	Oct 20	Dec 15	Feb 23	May 25 (AGM)	

Community & Parent Advisory Council Executive (2025/2026)

Chair: Charisse / Florence	Fundraising Committee: Charisse, Gloria, Harmit, Heather, Huong, Jenny
Past Chair: Anne	Communications Coordinator: Vacant
Vice Chair: Jenny	Social Conveners: Kyla
Treasurer: Elissa	Member at Large: Margaret / Natasha
Secretary: Sandra	
District Parent Advisory Council (DPAC) Representative: Vacant	
District Community Schools Advisory (DAC) Representatives: Meagan	



Reach us: secondstreetschoolcouncil@gmail.com

Follow us on Facebook: Second Street Community School - Community Council

Learn more: <https://secondstreet.burnabyschools.ca/4639-2/>