

Second Street Community and Parent Advisory Council (CPAC) General Member Meeting

School Year 2025-2026

Monday, October 20, 2025
6:00pm

We acknowledge and thank the Coast Salish Nations of Musqueam, Tsleil-Waututh, and Squamish on whose traditional territories we gather, learn and live.

In-Person: Community Room

Zoom Meeting: <https://ca01web.zoom.us/j/64658579509?pwd=DR9DBeJ2EU9CtPle7wZ7BUGsKuVB6Y.1>

In Attendance:

Charisse	Patricia	Dyalla	Florence	Sandra	Galla
Online Emma	Bryan Meagan	Kyla	Peggy	Elissa	Margaret

1. Welcome & Introductions & Connecting Activity (Charisse)

- Land acknowledgement and integration invitation: <https://fncaringsociety.com/what-you-can-do>
- Connecting before content: Timeline Teleportation – What struck you about those conversations?

2. Review Agenda (Charisse)

- Motion to accept today's agenda: Motioned by Charisse, Seconded by Florence

3. Review previous Meeting minutes (Charisse)

- Motion to accept General membership meeting minutes: Motioned by Charisse, Seconded by Florence.

4. Update from our Chair (Charisse / Florence)

- BCCPAC Membership Virtual Summit 2025, Saturday November 15, all welcome: <https://bccpac.bc.ca/index.php/events/summit> “Leading Together: Building Stronger School Communities”
- Harmit was able to execute and deliver all touchpoints to the school staff the day of Parents as Partners. Etsuko is almost finished prepping the December touchpoint.

5. Update from our Fundraising Committee (Charisse)

- Welcome BBQ Bottle Drive: \$86.38 – half of what raised last year; should we host one the first week back from school or do some sort of campaign reminding people they can do express donations directly to us from the app or both?
 - Bryan is suggesting having bottle drive as competition between classes with House teams.
 - **ACTION**: Bryan to discuss with Staff regarding the implementation.
- Pizza Day: \$1,121.16 profit – goes directly to the community office for allocation
- Popcorn Sale: \$305.10 – Lots of volunteers showed up,
 - **ACTION**: To clean the yellow trays before the next popcorn day on Nov 7.
 - We need more popcorn machine operators, training provided. Please connect with Charisse.
- Fresh to You Produce Bundles – need a minimum of 40 orders and only have 7 so far.
 - Working on increasing the advertising including posters, hopefully a flyer home with each student and perhaps an email to the staff, email with munchalunch instructions for community members, opening etransfers an option for payment to community members, emailing the old CPAC and a prize (Second Street Hoodie) for orders (each bundle is an order).
- Family Movie Night (Oct 29): CPAC might have the opportunity to fundraise by selling popcorn, juice, water and cookies.
 - Volunteers are needed right after school for pre-popped bags and then in the evening for live popping.
 - Ticket sales are slow. The school will sell tickets at the door as well.
 - Since the school has purchased the licence for screening movies and it is valid for a year, the CPAC is entertaining running another Family Movie night perhaps around the Family day holiday
 - please let Charisse know if you'd like to champion this.
- Purdy's Christmas Fundraiser: Flyer will be out soon.
 - **ACTION**: Find volunteer to champion this project. Detail instructions provided.
- Gingerbread house raffle: Will look a little different this year – house provided with supplies to be decorated instead of already decorated.

6. Update from our Treasurer (Elissa)

- We'd typically be starting our budgeting process now but since we've modified it we'll be looking at the budget in December and January once we have received the teacher's wish lists and making adjustments as necessary as items line up with our revenue available for allocation.

7. Update from Communications Coordinator

- Thank you to Florence for updating Facebook and Instagram while position is still vacant. Looking for someone to fill position.

8. Update from our Principal (Bryan)

- School posters are placed around school with welcoming language and helping with peer conflict
- Will be recognizing students that demonstrate leadership in line with school posters during announcements, assemblies... Please let Bryan know if you would like to recognize a student.
- Safety drills have started last week.
- For school security, doors will be closed after 9:30am, and door #1 can remain open. Visitors need to check in at office.

9. Update from our Community Coordinator (Patricia)

- Knitting program is growing and more volunteers (with knitting knowledge preferably) are needed. Volunteers can drop-in or be committed longer term.
- Cultural dance classes will be taught by Doris from Alegria Sol on Nov 18, 25, Dec. 2, 9, 16
 - Dec 16 will be a community celebration with food and music
- Mentorship starts on Nov. 4, after school at 3:15 to 4:15pm
 - There are currently more mentees than mentors, and we have asked Cariboo to sign up more students as mentors.
- CommuniTea is once a month and Patricia will try to make it more meaningful and purposeful by possibly inviting some speakers.
- Sewing club: 2 parents, Elissa will be doing stuffed animals with Gr. 1 class and Peggy will be focusing on intermediate students.

- Food program is doing well, giving food to families, this is program for emergency use, for more sustainable options, please connect with outside resources
 - Had one on one conversations with parents (new families) and they have been connected with language volunteers.
 - Burnaby Christmas Bureau opening soon and parents can register.
10. Update from Eastside Opportunities Society (Diyalla)
- Registration for Winter Break program will be open soon – first to families already in Kidslink and then next to the larger community.
11. Update from our District Parent Advisory Council Representative (Amit)
- Next DPAC Meeting on November 17, 7:00 pm to 9:00 pm, Burnaby Central Secondary, Any parent/guardian of a Burnaby student in K-12 is welcome to attend as a guest.
 - DPAC Mini-conference slides available: <https://dpac.burnabydpac.com>
 - PAC 101 / Resource List
 - Treasurer - Financial Control Practices and Procedures
 - Governance - The Art of Collective Decision-Making
 - Advocacy - Understanding How Funding Works Within the System
12. Discussion & Questions
- Garbage on playgrounds, who's responsible?
 - Bryan responded some classes do it as community service
 - use tongs for safety

General Membership Meeting Dates (in person and on Zoom)

Daytime (9:15 am):	Sept 15	Nov 17	Jan 12	Apr 20	Jun 15
Evening (6:00 pm):	Oct 20	Dec 15	Feb 23	May 25 (AGM)	

Community & Parent Advisory Council Executive (2025/2026)

Chair: Charisse / Florence	Fundraising Committee: Charisse, Gloria, Harmit, Heather, Hong, Jenny
Past Chair: Anne	Communications Coordinator: VACANT
Vice Chair: Jenny	Social Conveners: Kyla
Treasurer: Elissa	Member at Large: Margaret / Natasha
Secretary: Sandra	
District Parent Advisory Council (DPAC) Representative: Amit	
District Community Schools Advisory (DAC) Representatives: Meagan	

Reach us: secondstreetschoolcouncil@gmail.com

Follow us on Facebook: Second Street Community School - Community Council
Learn more: <https://secondstreet.burnabyschools.ca/4639-2/>