

Second Street Community and Parent Advisory Council (CPAC) General Member Meeting

November 17, 2025

We acknowledge and thank the Coast Salish Nations of Musqueam, Tsleil-Waututh, and Squamish on whose traditional territories we gather, learn and live.

In-Person: Community Room

Zoom Meeting: <https://ca01web.zoom.us/j/64658579509?pwd=DR9DBeJ2EU9CtPle7wZ7BUGsKuVB6Y.1>

In Attendance:

Elissa	Margaret	Lorraine	Min	Lisa D.
Gloria	Fatima	Hajira	Etsuko	Charisse
Anne	Sandra			
Online	Harmit	Kyla	Heather	Amit

STANDING AGENDA

1. Welcome & Introductions (Charisse)

- Integration Invitation: <https://www.indigenousbc.com/>
- App Highlight: <https://www.indigenousbc.com/plan-your-visit/get-the-app/>
- Connection before Content: What is your favourite topics of conversation?

2. Review Agenda (Charisse)

- MOTION approved: To accept today's agenda.

3. Review previous Meeting minutes (Jenny)

- MOTION approved: To accept October General Membership meeting minutes.

General Membership Meeting Dates (in person and on Zoom)

Daytime (9:15 am): ~~Sept 15~~ ~~Nov 17~~ Jan 12 Apr 20 Jun 15
Evening (6:00 pm): ~~Oct 20~~ Dec 15 Feb 23 May 25 (AGM)

Community & Parent Advisory Council Executive (2025/2026)

Chair: Charisse / Florence **Fundraising Committee:** Charisse, Gloria, Harmit, Heather, Huong, Jenny
Past Chair: Anne **Communications Coordinator:** VACANT
Vice Chair: Jenny **Social Conveners:** Kyla
Treasurer: Elissa **Member at Large:** Margaret / Natasha
Secretary: Sandra
District Parent Advisory Council (DPAC) Representative: Amit
District Community Schools Advisory (DAC) Representatives: Meagan

Reach us: secondstreetschoolcouncil@gmail.com

Follow us on Facebook: Second Street Community School - Community Council

Learn more: <https://secondstreet.burnabyschools.ca/4639-2/>

4. Update from our Chair (Charisse / Florence)

- Wishlist planning underway. Will have a complete list including first draft of the proposed budget ready for December's General Membership meeting.
- Advocacy work and the CPAC's function.
- Jenny has graciously volunteered to produce all staff appreciation tokens going forward.
- BCCPAC October Newsletter: <https://mailchi.mp/bccpac/2025-10-30-newsletter?e=ed6a2501fc>

5. Update from our Fundraising Committee (Charisse)

- Bottle Drive Campaign between classes
- Pizza Day - \$1,770; Volunteers needed Dec 4
- Popcorn Day – \$305 (Oct); \$245 (Nov); Volunteers needed Dec 12
- Sales from Halloween Howl - \$101
 - Potential Movie Night – Dec 10 – To be led by CPAC and sponsored by Bryan
- Fresh to You Produce Bundles - \$300; Volunteers needed Nov 25 on standby between 9 am – noon to unload truck and from noon to 1:30 pm to pack bundles
- Purdy's Fundraiser – Orders open until Nov 29
- Gingerbread Raffle – Nov 26 – Dec 11 raffle tickets will be on sale using Munchalunch (\$0.30 will be taken from every sale transaction) and tickets will be 5 for \$10 or 10 for \$20.; in person sales will be \$2 each from Dec 1 – 5 before and after school – Volunteers needed
 - Tickets will be ready for Dec 1 in person sales and Stephanie would like to wait until she sees the size of the Munchalunch tickets and then make the in-person ones to the same size for fairness.
 - Stephanie has made a notice that will go home with every student and signs for around the school
- Samosa Day – November 19 – volunteers needed

6. Update from our Treasurer (Elissa)

- Gaming grant – CPAC existence allows us to receive these grants.

7. Update from our Communication Coordinator

- Need to fill this position. Task is to post on social media.

8. Update from our Community Coordinator (Patricia)

- Dance program had good attendance, started on Nov. 18
- Winter support: 42 families applied, 19 will get hampers, 23 will get gift cards
- Burnaby Christmas Bureau – open until Nov 29
- Class discussion on race and fairness, Patricia will be giving resources to share with family to carry on discussion at home
- Mentorship – is Tuesday 3:15 to 4:15, good turnout
- Donor offering grant for a gardening project that will have an inter generational benefit where kids plant and seniors benefit
- Space can be offered for parents to lead cultural events
- Volunteer request for anyone interested in helping make community room more appealing and inviting
- Request for volunteer to take some clothes from community room to Bases
- Knitting Club: need more adults with knitting knowledge to volunteer, suggestion was to deliver flyers to seniors in area
- Pancake breakfast
 - families invited to join kid's class, Santa and music

9. Discussion & Questions

- Charisse needs usb mike
- Patricia mentioned there is a refugee family that needs donation of furniture, etc.
- Guru Nanak: for next year, perhaps primary teachers can invite parents to come via email; some younger grades were observed to be needing more help and parents being there would have been nice
- Bottle Drive donation: Is it possible to have a set time maybe once a month for parents to bring bottles to school? Would need volunteer with truck to bring bottles to recycle depot